

AGENDA ITEM No. 3

MINUTES

<u>Meeting:</u>	National Park Authority Meeting
<u>Date:</u>	5 October 2012 at 10.00am
<u>Venue:</u>	Aldern House Baslow Road Bakewell Derbyshire
<u>Chair:</u>	Clr A Favell
<u>Present:</u>	Mr P Ancell, Mrs F Beatty, Miss P Beswick, Clr P Brady, Clr C Carr, Clr D Chapman, Clr G Claff (from 10.30am), Mr R Clarke, Clr C Furness, Clr Mrs H M Gaddum, Clr Mrs N Hawkins, Mr R Helliwell, Clr H Laws, Ms S Leckie, Clr A McCloy, Mr G Nickolds, Mr C Pennell, Clr Mrs K M Potter, Clr G Purdy, Clr Mrs L C Roberts, Clr Mrs J A Twigg, Clr Mrs N Turner, Clr P Wood.
Apologies for absence:	Clr D Birkinshaw, Clr P Harrison Clr Mrs C G Heath, Clr Mrs M Stockdale and Clr B Taylor.

67/12 CHAIR'S ANNOUNCEMENTS

The Chair reported that Sean Prendergast, Head of Field Services, would be giving a presentation to Members at the end of the meeting on an overview of the Peak District.

The Chair welcomed new Parish Member, Clr Patrick Brady, to his first Authority meeting. He also stated that Secretary of State Member, Roger Clarke, had decided to leave the Authority at the end of his current appointment term in March 2013. Defra would be advertising Secretary of State vacancies in the near future.

Members were reminded to complete the Member survey as soon as possible and it was noted that the new edition of 'Parklife' would be available from 15 October.

Mr G Nickolds reported that he had attended a National Park Management Plan (NPMP) workshop event at Over Haddon Village Hall on 3 October, with Andrew McCloy and Suzanne Leckie. The atmosphere had been very positive and supportive.

68/12 MINUTES

The minutes of the meeting held on 6 July 2012 were approved as a correct record subject to the following amendments:

The spelling of Clr Mrs H M Gaddum's surname to be corrected in the list of Members present at the start of the meeting, within Minute No 49/12 and in the list of Members present after the lunch break.

Clr D Chapman and Clr Mrs L Roberts to be added to the list of Members present after the lunch break.

MINUTE 54/12

10.1 APPOINTMENT OF CHAIRS AND VICE-CHAIRS OF COMMITTEES (A.111/JS)

The order of appointments made to be reversed to reflect how the appointments were actually made at the meeting.

69/12 MATTERS ARISING

MINUTE 51/12 MATTERS ARISING

MINUTE 46/12

10.3 PEAK DISTRICT NATIONAL PARK AUTHORITY RESPONSE TO THE CONSULTATION ON CHANGES TO NATIONAL PARK GOVERNANCE (A1114/RMM)

A question was asked about whether a government response had been made following the consultation on changes to national park governance. Officers advised that Defra had said this would not now be until after the conference season.

MINUTE 57/12

10.2 APPOINTMENT OF MEMBERS TO COMMITTEES (A.111/JS)

A query was raised regarding why there was a higher number of Members on the Planning Committee than the Audit, Resources & Performance Committee. It was agreed that this would be checked and Members informed of the reasons why this occurred.

70/12 MEMBERS DECLARATIONS OF INTEREST

Item 8.1

It was noted that all Members had received a letter from the applicant.

DEVELOPMENT PLANNING

71/12 8.1 FULL APPLICATION – DEMOLITION OF TWO BARNs AND REPLACEMENT WITH NEW BARN. CHANGE OF USE OF CATTLE BARN TO CAMPING BARN, INCORPORATING KITCHEN FOR GOURMET EXPRESS AND EDUCATIONAL SPACE FOR PEOPLE OCCUPYING ACCOMMODATION, STOKE FARM, GRINDLEFORD (NP/DDD/0112/0069, P.1655, 21/02/2012, 423972 /376873/KW)

It was noted that 3 Members had not yet completed their Planning training and if present could not take part in the discussion or decision on this item. Therefore Cllr P Brady and Cllr G Claff did not take part in this item.

The Planning officer amended the report by deleting paragraph 28 and apologised for the wrong inclusion of this sentence in the report.

The applicant had given notice to speak at the meeting but decided not to speak.

The Planning officer amended the recommendation by the addition of a standard condition to cover commencement of the development within 3 years.

The recommendation as amended was moved and seconded. This was then voted on and carried unanimously.

RESOLVED:

That the Authority be recommended to **APPROVE** the application as an exception to policy and subject to a S106 agreement tying the accommodation to the farmhouse and owned land and the following conditions:

1. **Restrict to holiday use only**
2. **Restrict to use in Class C1**
3. **Submit detailed plans**
4. **Submit details of external works and landscaping**
5. **Highways conditions**
6. **Parking conditions**
7. **No development until full details of means of disposal submitted to and agreed in writing and then implemented before building brought into use**
8. **Sample materials/panel**
9. **Design details**
10. **Removal of demolition materials by licensed waste operator**
11. **Development should be commenced within 3 years**

72/12 8.2 AUTHORITY PROCEDURES FOR PROCESSING APPLICATIONS MADE UNDER THE LOCALISM ACT 2011 (A4296/AM/JJL)

The Director of Development Planning amended Appendix 5 of the report by deleting the words 'development order' in the last 2 boxes on the second row and replacing them with 'development plan'. He also amended Appendix 6 by deleting the words 'neighbourhood development order' in the penultimate box on the second row and replacing them with 'community right to build order'.

The recommendation was moved, seconded, voted on and carried.

RESOLVED:

1. **To approve proposed amendments to the scheme of delegation, as set out in Appendix 1 of the report, to enable the Authority to process and determine applications for Neighbourhood Forums, Neighbourhood Areas, Neighbourhood Development Orders, Neighbourhood Development Plans, and Community Right to Build Orders**
2. **To note the arrangements outlined in Appendices 2 to 6 of the report, as amended above, which illustrate the steps required to process and designate applications for Neighbourhood Forums, Neighbourhood Areas, Neighbourhood Development Orders, Neighbourhood Development Plans, and Community Right to Build Orders.**

CHIEF EXECUTIVE

73/12 9.1 STRATEGIC PLAN 2013-2020: MOVING FORWARD IN A TIME OF CHANGE (A.1977/JBD)

It was noted that the proposals would be discussed further at the forthcoming Member workshops in October and November before being reported back to the Authority meeting in December. Officers and partners would also be consulted during this time. In the meantime Members were welcome to raise any issues direct with the Chair and/or Chief Executive.

It was agreed to amend the recommendation to take account of Members' comments made at the meeting.

RESOLVED:

That the strategic Plan, Moving Forward In a Time of Change, at Appendix 2 of the report is approved, having regard to the comments made in the meeting, as the basis for further consultation with staff, members and partners prior to its return to the Authority in December.

The meeting was adjourned at 11.45am for a short break and reconvened at 11.50am.

74/12 9.2 NATIONAL PARK MANAGEMENT PLAN ADVISORY GROUP TERMS OF REFERENCE (A6121/RG)

In response to Members' queries it was agreed to invite Jane Chapman, Head of Environment and Economy, to give a presentation at a future meeting on farming issues.

Members requested that Dianne Jeffrey, the independent Chair of the NPMP Advisory Group, be invited to give a report or presentation at a future meeting on the NPMP. It was agreed to do this at an appropriate time.

The recommendation was moved, seconded, voted on and carried.

RESOLVED:

That the amendments to the National Park Management Plan Advisory Group Terms of Reference are agreed as appendix 1 of the report.

CORPORATE RESOURCES

75/12 10.1 REVIEW OF ARRANGEMENTS FOR MEETINGS INVOLVING MEMBERS (A.111/JS)

Members were concerned that the proposed change to the public participation at meetings scheme regarding speaking time was too limiting and therefore proposed that it remain at 3 minutes. This was agreed.

The recommendations were voted on individually. Recommendations 1, 2 and 4 were carried. An amendment to recommendation 3 to limit meetings to 3 hours except for Planning Committee which would be 5 hours was moved and seconded but lost on the vote; therefore the original recommendation was voted on and carried. Recommendation 5, with the amended speaking time of 3 minutes not 2 minutes, was carried.

RESOLVED:

1. To introduce agenda planning meetings for Committee meetings to include the Chair and Deputy/Vice Chair of the Authority or the relevant Committee.
2. To introduce a six month trial of the Chair identifying agenda items where there would be no discussion unless there was an advance request from an individual member for a discussion to take place.
3. To amend Standing Orders as set out in paragraph 14 of the report to introduce a new standing order to limit the duration of meetings to three hours.
4. To improve the way in which minutes of meetings are prepared and approved by:
 - removing “Matters Arising“ from the agendas of meetings of the Authority and its Committees.
 - Members signing out when leaving a meeting before it is formally closed by the Chair.
 - using a prescribed form for individual members to record interests declared at meetings. (Appendix 1 of the report.)
 - approving guidelines for the preparation and approval of minutes. (Appendix 2 of the report.)
5. To approve in principle proposals to amend the public participation scheme, as set out in paragraph 27 of the report but with the speaking time remaining as 3 minutes, and authorise the Director of Corporate Resources to consult on the proposed changes with a further report being made to the December Authority meeting.

Clr Mrs K Potter stated that she would need to leave the meeting at 1.00pm.

76/12 10.2 PROPOSED CHANGES TO STANDING ORDERS TO UPDATE AND SUPPORT WIDER MARKET ACTIVITY PRINCIPLES (SO/RMM)

The Director of Corporate Resources amended Appendix 2 section 7 I-1 to add as part of the delegation to officers: ‘to implement the National Fee structure for planning fees’ (reason A)

The recommendation was moved, seconded, voted on and carried.

RESOLVED:

1. That changes to the Financial Regulations (Part 3 of Standing Orders) proposed in Appendix 1 of the report are agreed.
2. That changes to the Delegation of Powers to Chief Executive (Part 7 of Standing Orders) proposed in Appendix 2 of the report are agreed.

The meeting ended at 1.02pm.